



Dear Chubbuck Fire Department Candidate,

Before you fill out an application to become a member of the Chubbuck Fire Department, there are a few items to consider.

When you become a firefighter, you are making a commitment to your fellow firefighters, to our department, and to the citizens of our City and fire district. To help you better assess whether you are ready to make that commitment, you should ask yourself the following:

- Am I willing to commit to attending all departmental training sessions?
(We train the first and third Wednesday evening for 2.5 hours at the station. We also require one Saturday training session each month, normally for 4 hours.)
- Am I willing to respond to ALL calls when I am available?
- Am I willing to respond to calls that occur at difficult hours?
(Many calls happen at inopportune times, such as 2:00am.)
- Am I willing to donate my time for other areas of the department such as; fundraisers, work parties, career days at area schools, or whatever other duties might be required?
- Do my spouse and family understand the commitment of hours I am about to make, and do they approve of my decision?
(Without their support, you will not be a successful firefighter.)
- Will the department and my fellow firefighters be able to depend on me to become a valuable member of the Chubbuck Fire Department team?

If you answered, "Yes," please fill out an application. If you answered, "No," to any of these questions or have any doubts, it doesn't mean you aren't cut out for this. You might want to come down in person and check us out and talk to some of the firefighters, observe some training and give it some more thought.

Even though our department is comprised with full time and pay call firefighters, we provide an ESSENTIAL service to our community and they are depending on us. Our department depends on its members to respond to ALL emergencies when possible. Without a strong commitment by each member, our team, our department, will not be able to provide that service.

Sincerely,

Merlin Miller
Fire Chief
CHUBBUCK FIRE DEPARTMENT

Employment History			
Company No. 1 (Present or most recent employer):			
Address:		Phone Number:	
Employed (Month and Year) From:	To:	Rate of Pay Start:	Average Number of hours worked per week: Ending:
Position(s) Held:		Supervisor's Name:	
Describe Your Duties:			
May We Contact This Employer?		Yes No	Reason For Leaving:
Employment History			
Company No. 2 (Present or most recent employer):			
Address:		Phone Number:	
Employed (Month and Year) From:	To:	Rate of Pay Start:	Average Number of hours worked per week: Ending:
Position(s) Held:		Supervisor's Name:	
Describe Your Duties:			
May We Contact This Employer?		Yes No	Reason For Leaving:
References <i>List two references who have knowledge of your qualifications for the position for which you are applying. Do not give relatives or former supervisors. The city upon written request will advise you the result of any reference check.</i>			
Name:	Home Phone #	Office/Cell #	Years Known
Address:	City:	State	Zip
Name:	Home Phone #	Office/Cell #	Years Known
Address:	City:	State	Zip
The information on this application is true and accurate to the best of my knowledge. Any false statements made intentionally will be cause for immediate reprimand and/or dismissal.			
_____ Signature		_____ Date	

It is the policy and proactive of the City to recruit, hire and promote qualified applicants without regard to their race, color, religion, sex, age, national origin, handicap or other areas covered by federal, state, or local fair employment laws and regulations.

To further this objective, the City has established procedures to ensure that all personnel actions such as compensation, benefits, transfers, city sponsored training and education, educational assistance, social and recreational programs and use of all city facilities are administered non-discriminatorily without regard to race, color, religion, sex, age, national origin, or handicap.



CHUBBUCK FIRE DEPARTMENT

INTRODUCTION TO APPLICATION PROCESS CONSENT AND RELEASE OF LIABILITY

THE CITY OF CHUBBUCK HAS ADOPTED AN ALCOHOL AND DRUG FREE WORKPLACE PROGRAM. THEREFORE, ALL PROSPECTED NEW HIRE EMPLOYEES, UPON AN OFFER OF EMPLOYMENT, WILL BE REQUIRED TO TAKE A PRE-EMPLOYMENT DRUG TEST (RESOLUTION #9-95).

I understand that before being employed here and according to the Drug/Alcohol Free Workplace Program, I will be required to undergo a drug screen or test, which includes a specimen of my urine for chemical analysis for testing purposes. I understand that this analysis will be conducted by qualified laboratory personnel. The purpose of this analysis is to determine or rule out the presence of non-prescribed or prohibited controlled substance(s) in my system.

I consent freely and voluntarily to this request for a urine specimen. I hereby and herewith release the City of Chubbuck, its representatives, and qualified laboratory personnel and their employees of any liability arising from this request to furnish the specimen, the testing of the specimen and decisions made concerning my application for employment or continued employment based upon the results of the analysis. I understand a documented chain of specimen custody exists to ensure the identity of my specimen throughout the collection and testing process.

THE CITY OF CHUBBUCK REQUIRES A BACKGROUND CHECK ON ALL PROSPECTIVE NEW HIRE EMPLOYEES.

IF YOU DO NOT WISH TO WORK UNDER THE ABOVE POLICIES, PLEASE DO NOT FILL OUT THE ATTACHED EMPLOYMENT APPLICATION. AFTER READING THIS PAGE, IF YOU DO WISH TO PROCEED FURTHER AND FILL OUT AN APPLICATION, PLEASE ACKNOWLEDGE THAT YOU HAVE READ, AGREE AND UNDERSTAND THESE STATEMENTS BY YOUR SIGNATURE BELOW.

Signature

Date

